

# NETAJI MAHAVIDYALAYA

Arambagh, Hooghly, West Bengal, PIN-712601

Ph. : (03211) 255587 / 255012

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## The Annual Quality Assurance Report (AQAR) of the IQAC

Session : 2014-2015

### Part – A

#### 1. Details of the Institution

**1.1 Name of the Institution**

NETAJI MAHAVIDYALAYA

**1.2 Address Line 1**

Ward no – 18, P.O. – Arambagh,

**Address Line 2**

Dist. – Hooghly.

**City/Town**

Arambagh.

**State**

West Bengal.

**Pin Code**

712601.

**Institution e-mail address**

netajimahavidyalaya@rediffmail.com

**Contact Nos.**

9434122585, 9734000997.

**Name of the Head of the Institution:**

Dr Asim Kumar De.

**Tel. No. with STD Code:**

03211-255587.

Mobile:

9434122585

Name of the IQAC Co-ordinator:

Prof. Uday Kumar Nandi

Mobile:

9433420187

IQAC e-mail address:

iqacnmarambagn@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBC0GN13288

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/08/A&A/92 dated 15/06/2015

1.5 Website address:

www.netajimahavidyalayaarambagn.com

Web-link of the AQAR:

http://www.netajimahavidyalayaarambagn.com/AQAR-2014-15.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	81.30	2007	2007-2012
2	2 <sup>nd</sup> Cycle	B	2.73	2015	2015-2020
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

29/05/2007

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 sent on 11/09/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

IGNOU study Centre and NSOU study Centre

1.12 Name of the Affiliating University (for the Colleges)

The University of Burdwan

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

### 2. IQAC Composition and Activities

	<input type="text" value="08 (including Co-ordinator)"/>
2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="03 (including Principal as Chairperson)"/>
2.5 No. of Alumni	<input type="text" value="04"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01 (Local Community)"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No.  Faculty  TC meet   
Non-Teaching Staff Students  02 Alumni  01 Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount  ₹ nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars<sup>✓</sup>/Conferences/ Workshops /Symposia organized by the IQAC  
Level Total Nos.  Nil International  National  State  Institution

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

NAAC done by IQAC

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Installation of Smart Class room.	1. Achieved
2. Purchase of some new original softwares for the legalization of MS Office and OS.	2. Achieved
3. Opening of MCA course in the IGNOU study centre of the college.	3. Not achieved
4. Renovation of	
4. Renovation of Gardening, Plantation and beautification in the old campus of the college and concrete pathways adjacent to it.	4. Achieved.
5. Formation of Women Cell in the college.	5. Achieved.
6. Introduction of Yoga in the department of Physical Education.	6. Achieved.

2.16 Whether the AQAR was placed in statutory body Yes  No   
Management  Syndicate  Any other body

Provide the details of the action taken

The GB had gone through the AQAR and suggested the Principal to take necessary steps so that the proposed national level seminars could be organized towards the end of the session.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	29		02(BBA & BCA)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>30</b>		<b>02</b>	
<b>Interdisciplinary</b>				
<b>Innovative</b>				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ✓ / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	30

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Onlin  Manual  Co-operating schools (for PE )

\*\* Assessment of Teachers by the outgoing third year students as per the 10-point questionnaire had been done. But the analysis of the feedback is yet to be done. However, it would be sent along with SSR.

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Subject	Items included	Item Excluded
Bengali (Hons)	Prachin Madhya Yug (ancient middle age), the Ramayana	Chaitannya Charitamrita
Chemistry (Hons)	Synthetic aspect incorporated in <i>inorganic</i> practical classes, Green Chemistry has been introduced in Part III Hons. Keeping in view the environmental concerns arising out of non-judicious use of chemicals.	
Computer Science (Hons)	Analog circuit design in practical syllabus for Part II	Basic Electronics for Part II, Computer Organization II for Part III.
BCA (Hons.)	Computer Organization for Part II & Software Engineering for Part III.	Computer Organization , Software Engineering for Part I, System Software for Part II and Intelligent System for Part III.
Geography (Hons)	Global Positioning System (GPS) and computer application for Part III	

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Nil

Criterion – II

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	72	14	24	00	34

**2.2 No. of permanent faculty with Ph.D.**

18

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2								-	-



2.4 No. of Guest and Visiting faculty and Temporary faculty

**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended	03	16	-
Presented	03		
Resource Persons	-	-	-

\*Excluding commerce

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

Modularization of the syllabus, conducting subject-based quiz, group discussion, seminar talks by students as well as by guest speakers and use of ICT as and when necessary.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

**2.11 Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(Hons.) BA(General)	489		8.38	63.59		
B.Sc(Hons.) B.Sc (General)	254 41		33.46 9.75	32.28 36.58		7.31
B.Com(Hons.) B.Com (Gen.)	70 06		14.28	38.57 66.66	4.28	
BCA (Honours)	38		58.1	52.0		
BBA (Honours)	10			90.0		
MA (Bengali)	30		70.10	30.00		

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

IQAC keeps close correspondence with Academic sub-committee and Examination sub-committee of the college and provides useful suggestions to these committees as regards policy framing and executing the policies in keeping with the University norms

**2.13 Initiatives undertaken towards faculty development**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05*
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer✓ / Winter schools, Workshops, etc.	01
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	11		32
Technical Staff	15	04		

Criterion – III

## 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Chairperson of the IQAC issues notice from time to time about FIP which includes Research activities, projects etc. Accordingly, interested faculties apply along with synopsis, the committee concerned verifies and refers it to the University faculty, and when okayed by the committee, the college sanctions necessary leave the researchers are entitled to.

### 3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01		-
Outlay in Rs. Lakhs	-	₹ 881880/-	₹ 942000/-	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	07		-
Outlay in Rs. Lakhs	-	₹1530637/-	₹ 2076000/-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	04	-
Non-Peer Review Journals	-	01	-
e-Journals		01	-
Conference proceedings	-		-

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-2015	UGC	₹942000/-	₹ 881880/-
Minor Projects	2014-2016	UGC	₹ 2076000/-	₹ 1663500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
<b>Total</b>			<b>₹ 3018000/-</b>	<b>₹ 2545380/-</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	05
Sponsoring agencies	-	-	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  Dr Horakrishna Samanta, Dept. of Mathematics who are Ph. D. Guides and students registered under them  Dr Jiban Kumar Pal, Dept. of Botany Dr Archan Chattopadhyay, Dept. of Bengali

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level	<input type="text" value="01"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

**3.22 No. of students participated in NCC events:**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="01"/>	International level	<input type="text"/>

**3.23 No. of Awards won in NSS:**

University level	<input type="text" value="01"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

**3.24 No. of Awards won in NCC:**

University level	<input type="text"/>	State level	<input type="text" value="01"/>
National level	<input type="text"/>	International level	<input type="text"/>

**3.25 No. of Extension activities organized**

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="04"/>	Any other	<input type="text" value="-"/>

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- **Blood Donation Camp.**
- **Mass Literacy Programme.**
- **Traffic Control during Puja rush.**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.28 acres	0.066 acres	Own	10.346 acres
Class rooms	10445.89 m <sup>2</sup>	225.00 m <sup>2</sup>	Own	10670.89 m <sup>2</sup>
Laboratories	1780.539 m <sup>2</sup>	nil	NA	1780.539 m <sup>2</sup>
Seminar Halls	851.620 m <sup>2</sup>	nil	NA	851.620 m <sup>2</sup>
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	194	0	NA	194
Value of the equipment purchased during the year (Rs. in Lakhs)	82.02093	4.64358	OWN	86.66451
Others (Generator etc.)	8.54740	8.8450	OWN	17.3924

#### 4.2 Computerization of administration and library

Done to a large extent

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	37081	₹ 1646603/-	639	₹ 136470/-	37720	₹1783073/-
Reference Books	6861	₹ 358416/-	264	₹ 75600/-	7125	₹434016/-
e-Books	100000	-	0	-	100000	-
Journals	38	-	-	-	38	-
e-Journals	3000	-	-	-	3000	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)			-		-	-

\*\* From 2010-11 session, the college became a member of Inflibnet N-LIST programme. The subscription value is ₹ 5000/-.

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	159	119	02		03	14	21	-
Added	07	06	00		00	01	00	-
Total	166	125	02		03	15	21	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Ample scope for Internet access and computer facilities to the inmates of the College.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	₹ 0.97516
ii) Campus Infrastructure and facilities	₹ 9.31904
iii) Equipments	₹ 1.31714
iv) Others	₹ 1.97132
<b>Total :</b>	<b>₹ 13.58266</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC constantly keeps in contact with the section(s) concern of the office as well as the Students' Union of the College so as to make the students aware of the support services available for them, and insists the authority on taking the necessary steps so that those services can be properly enjoyed by the students.

#### 5.2 Efforts made by the institution for tracking the progression

Many of the prospective students passed out from the institution kept telephonic contact with the faculties concerned, particularly for career counselling. Through these students, the teachers sought information about Higher Education, training, cracking NET, SET/SLET, GATE, SSC etc. by them as well as by their friends.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5599	53	-	-

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

No	%
3300	58.39%

Men

No	%
2352	41.610%

Women

Last Year (2013-14)						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
2939	1036	373	869	21	5238	3439	1025	342	829	17	5652

*Demand ratio: 5.02 : 1 and Dropout % 11.05 (Mainly from backward communities and female candidates due to early marriage)*

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Remedial Coaching under UGC "Entry in Service" scheme for students belonging to SC/ST/ Minority category, in particular.

No. of students beneficiaries

293

#### 5.5 No. of students qualified in these examinations

NET 03

SET/SLET

GATE 01

CAT

IAS/IPS etc

State PSC 03

UPSC

Other

#### 5.6 Details of student counselling and career guidance

The Career Counselling Cell of the College, by surfing internet, informs the outgoing third year students of PG Courses in various universities and institutions of India like IIT, ISI, IISc etc. It also helps those students filling up online forms for admission into the different courses of those institutions. Again, it motivated the students in appearing at various competitive examinations.

No. of students benefitted

Approx. 50

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	Nil

#### 5.8 Details of gender sensitization programmes

nil

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University-level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	890	₹ 400500/-
Financial support from government	2766	₹ 23569000/-
Financial support from other sources	10	₹ 30000/-
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Shortage of Teachers in department of Philosophy and introduction of General course in Music.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

All-round (intellectual, socio-economic, cultural, ethical etc.) development of the students and finding the College as Centre for Excellence (CE)

#### 6.2 Does the Institution has a management Information System

The hierarchy of the Management system is maintained by using ICT, which terminates by hosting notices and other management decisions to the College Web sites or SMS method.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Music (General) course introduced.

##### 6.3.2 Teaching and Learning

Apart from traditional chalk –and-talk method of teaching-learning, the college has encouraged the application ICT as and when necessary, maintained the number of teaching days as far as practicable, tutorial classes, quiz, group discussion, subject-based seminars by students as well as by the guest speakers.

##### 6.3.3 Examination and Evaluation

The College has strictly followed the 1+1+1 (final) examination pattern of the University of Burdwan, and also conducted class tests, terminal examinations, tests etc.

##### 6.3.4 Research and Development

Two faculties of the department of Chemistry have been engaged in Post Doctoral Research Work. The Research Committee has also motivated the other faculties to carry out such and such activities. As many as 05 minor projects were taken up by faculties of different departments as a result of the boosting up of Research Works by the committee concerned. The existing Major and Minor Projects were as usual being carried out by the respective faculties with utmost care and sincerity.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Enhancing e-journals and continuing membership of Inffibnet N-LIST programme. In addition to that, two computers and SOUL software & DATA conversion were installed and one Printer (SHARP AR 55200) with scanning and photocopying facilities was introduced.

### 6.3.6 Human Resource Management

The College has made up the full-time staff shortage by part-time, contractual and Guest faculties. It has also released the staffs concerned for Refresher Course, Orientation Programme, Workshop, Seminars and Conferences, Summer School, Board of Studies' meeting as and when necessary.

### 6.3.7 Faculty and Staff recruitment

Following the guidelines of West Bengal College Service Commission and Govt. Order, rules and regulations.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

According to merit & by way of counselling.

### 6.4 Welfare schemes for

Teaching	Co-operative, GSLI, Janata Policy etc.
Non teaching	Co-operative, GSLI, Janata Policy etc.
Students	Scholarships, Students' Health Home, Tuition as well as Bus fare concession, M-fund, Aid-fund etc.

### 6.5 Total corpus fund generated

NIL

### 6.6 Whether annual financial audit has been done

Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BU	Yes	Academic sub committee of the College
Administrative	Yes	Govt. Of West Bengal	Yes	Members of GB of the College.

**6.8 Does the University/ Autonomous College declares results within 30 days? : NA**

For UG Programmes      Yes       No

For PG Programmes      Yes       No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

NA
----

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

NA
----

### **6.11 Activities and support from the Alumni Association**

- 1) Installation and maintenance of pure, safe, chill drinking water machine (Aqaguard).
- 2) Conducting programme on developing awareness of the problems of the adolescent period.

### **6.12 Activities and support from the Parent – Teacher Association**

Since there is no Parent-Teacher Association in true sense of the term, the Principal as Chairperson of the IQAC meets the parents once or twice a year to discuss the matters of attendance of students in the classes, their conduct, arranging concession for them, and, above all, their results.

### **6.13 Development programmes for support staff**

Computer Training Programmes, particularly for the non-teaching staff.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

Plantation of trees (medicinal and fruit plants etc.), use of dustbin, regular garbage cleaning, and its disposal by the staffs engaged for that as well as by NSS volunteers.

## **Criterion – VII**

### **7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

Plan for launching General Course in Music was taken. As many as 05 new Minor Projects were taken up by the faculties of different departments.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

Resolution was made in the Management for launching General Course in Music. Application was also done to the WBHEC as well as to the University of Burdwan in this respect.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- 1) Water Analysing Laboratory – monitoring the water quality of surroundings
- 2) Local History Collection in the Central Library of the College

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**7.4 Contribution to environmental awareness / protection**

Organization of environmental awareness rally, awareness made by the students of Environmental Science of the evil use of polythene, quality assessment and consumption pattern of water, utilization of energy resources as well as distribution of saplings for plantation to other departments.

**7.5 Whether environmental audit was conducted?** Yes  No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

- 1) Good synergy among all the wings of the college.
- 2) The institution has deficiency in project and research works.
- 3) Quality students of as many as four districts get admitted in this college.
- 4) The institution has permanent staff shortage.

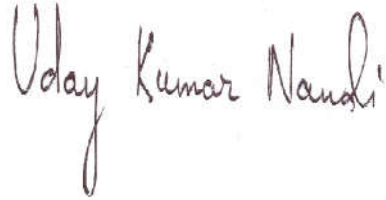
**8. Plans of institution for next year**

- 1) Introducing MCA in IGNOU study centre of the College
- 2) Starting Communicative English & Hindi Classes for both the members of Teaching and Non-Teaching Staff and the Students
- 3) Registering the Alumni of the College



**Name Prof. UDAY KUMAR NANDI**

**Name Dr ASIM KUMAR DE**



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**Signature of the Coordinator, IQAC**

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**Signature of the Chairperson, IQAC**

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